

Job Description

Position Title	Lead Strategic Global Engagement and Institutional Integration
Department	Office of Strategic Advancement and Institutional Development (OSAID)
Reporting to	Assistant Director Strategic Academic Development and Global Engagement
Type of Position	Full Time Administrative Job

POSITION DESCRIPTION

Summary of Responsibilities:

The position will lead Habib University's efforts to build, sustain, and strategically leverage international partnerships that strengthen the institution's academic mission, operational excellence, student success and global visibility. This position is not limited to cultivating relationships but it is also responsible for ensuring these partnerships lead to the meaningful integration of global best practices into academic programs, student support initiatives, and institutional development. The position will collaborate closely with academic and non-academic units to co-design initiatives, support strategic planning, and foster a culture of learning from best international practices aligned with the university's values, aspirations, and strategic objectives

DUTIES AND RESPONSIBILITIES

Lead Strategic Global Engagement and Institutional Integration will be responsible to lead the following portfolios

1. Strategic Global Engagement and Partnerships

- Identify, develop, and manage partnerships with universities, think tanks, development agencies, educational networks, and professional organizations aligned with Habib University's mission and strategic priorities.
- Develop frameworks for evaluating the strategic value and long-term potential of global collaborations.
- Ensure the representation of the University at relevant international forums, conferences, and networks to build global presence and visibility.
- Lead the development of Memoranda of Understanding (MoUs), partnership proposals, and collaborative initiatives.

2. Integration and Institutional Alignment

- Collaborate with academic leadership, student affairs, and administrative departments to embed global partnerships into curriculum development, teaching, research, student experience, capacity-building, institutional development and professional excellence.
- Support programmatic and academic units in incorporating international benchmarks, practices, and resources into their strategic and operational plans.

3. Strategic Planning and Development

- Contribute to institutional strategic planning by providing insights on emerging global trends, international academic innovations, and global higher education dynamics.

- Support the development of internationalization strategies across academic and programmatic domains.
- Provide advisory support to academic and operational teams for planning globally informed initiatives and performance indicators.

4. **Awareness and Internal Engagement**

- Organize workshops, seminars, and internal engagements to build institutional capacity for international engagement and global competence.
- Help faculty and staff leverage global partnerships for research, funding, recruitment teaching collaboration, and professional growth.
- Promote awareness across the university of available global opportunities and connecting them with strategic goals.

5. **Monitoring, Evaluation, and Reporting**

- Develop systems for tracking the progress and impact of global partnerships and strategic international initiatives.
- Work with the Office of Institutional Research and other departments to collect and analyze relevant data to assess effectiveness and inform decisions.
- Produce annual reports, briefing notes, and presentations for leadership and external stakeholders.

REQUIRED JOB SPECIFICATIONS

Required Qualification	<ul style="list-style-type: none"> • Master's or higher degree in International Relations, Higher Education Management, Strategic Planning, Public Policy, or a related field
Required Experience	<ul style="list-style-type: none"> • At least 5-6 years of experience in higher education, international partnerships, academic strategy, or institutional development

REQUIRED JOB COMPETENCIES (Technical and Soft Skills)

<i>S#</i>	<i>Competency</i>	<i>Criticality (High / Low / Medium)</i>
1.	Empathy and compassion to work with academic, programmatic and operational staff and faculty from diverse backgrounds	High
2.	Deep understanding of global higher education trends and partnership models	High
3.	Flexibility and openness to accept new ideas and agility to implement them	High
4.	Strong strategic thinking and planning capabilities	High
5.	Excellent interpersonal, cross-cultural, and relationship-building skills	High
6.	Excellent written and verbal communication skills	High
7.	Strategic Planning, organization and follow-up Skills	High
8.	Data analysis and data management skills	High
9.	Self-learning and problem solving	High