

Job Description

Position Title	Video Editor
Department	Marketing and Communications
Type of Position	Full Time - Contractual

POSITION DESCRIPTION

Habib University is seeking a talented, dependable and motivated 'Video Editor'. The prospective candidate should be passionate about visual storytelling and editing material into a beautiful, finished final product. This position also requires a knowledge of sound editing, color grading, and motion design techniques. The candidate will be expected to deliver high-quality content while fulfilling the university's vision.

SKILLS, DUTIES AND RESPONSIBILITIES

- ✓ Proven video editing skills to edit interviews, promos, teasers, documentaries, academic videos, infographic videos etc.
- ✓ Attention to detail and deadlines.
- ✓ Advance Video Editing with Adobe Premiere Pro CC/FCPX
- ✓ Basic proficiency with Adobe After Effects, illustrator and photoshop.
- ✓ Able to handle multiple projects at a time.
- ✓ Should handle different video formats and audio formats.
- ✓ Final video outcome in all formats (mobile, web and social media).
- ✓ Collaborative mindset and experience working with a team.
- ✓ Should be able to work remotely (from home) in exceptional circumstances.
- ✓ Strong project and people management skills and experience.
- ✓ Ability to work in fast paced environment.
- ✓ Should be able to fully understand English content.
- ✓ Must also possess solid, technical knowledge in all phases of post-production
- ✓ Aesthetically sound at video creation
- ✓ An educational background in film is a plus.

REQUIRED JOB SPECIFICATIONS

Required Qualifications	✓ Bachelors/Diploma/Certification in filmmaking
Required Experience	✓ 6 to 8 years in relevant role

REQUIRED JOB COMPETENCIES (Technical and Soft Skills)

S#	Competency	Criticality (High / Low / Medium)
1.	Interpersonal Skills	Medium
2.	Video Editing with FCPX or Adobe Premiere	High
3.	Sound Editing with Soundtrack Pro, Adobe Audition	High
4.	Info Gfx, Title Animation with AE/PR	High