

FIRST NAME LAST NAME

Address

Telephone Number / Mobile Number

Email Address (use an email address you check every day)

LinkedIn Link | Portfolio Link

Achievements/Skills

Key accomplishments, achievements, or skills can be included with bullets.

Education

Habib University, Karachi

Program Name, Graduating Year (*e.g.2018*)

College Name

Program Name, Graduating Year (*e.g.2018*)

School Name

Program Name, Graduating Year (*e.g.2018*)

Professional Experience (*List your Internships/Volunteer Work/Employment experience*)

Organization Name, City, State

Month, Year till Month,

Year

Job Title

(Brief description of tasks, responsibilities, and accomplishments (typically 1-2 bullet points))

Organization Name, City, State

Month, Year till Month,

Year

Job Title

(Brief description of tasks, responsibilities, and accomplishments (typically 1-2 bullet points))

Projects

(*List a 2-3 major projects*)

Meta-Curricular Activities

Community Service

Clubs/Societies

Sports

Language competencies

Interests

Traveling

Swimming

Reading

(NOTE: Your resume should not be more than 2 pages long)